**Procedures for data breakdown according to NSTJ 1 territory levels and CA (2010) divisions**

To reduce the burden on respondents and survey costs, data were collected for the enterprise as a whole. In data processing, for enterprises with parts, related aggregated data were broken down according to the NSTJ 1 territory levels and CA (2010) divisions. To that end, data were used from:

1. Monthly survey on employees and their salaries and wages (RAD-1) and Semi-annual survey on employees and their salaries and wages (RAD-1/P)
2. Data from SBR.

(I) Using the data (RAD-1) and (RAD-1/P) for the reference year, one was able to identify the reporting units that had organisational parts (local units) at different territory levels or that were engaged in an activity differing from the main activity at CA (2010) division level. The mentioned surveys allowed calculation of the coefficients used for distributing the total labour costs, number of employees and hours worked according to the place of work and activity division:

1. The structure of the number of full-time employees was used to calculate the share of a local unit in the enterprise for variables A11, B11 and C11.

2. The structure of the number of part-time employees was used to calculate the share of a local unit in the enterprise for variables A12, B12 and C12.

3. The structure of wages and salaries was used to calculate the share of a local unit in the enterprise for variable D11111.

4. The structure of bonuses was used to calculate the share of a local unit in the enterprise for variable D11112.

5. The structure of the number of employees was used to calculate the share of a local unit in the enterprise for variables D1113, D1114, D1211, D1212, D1221, D1222, D1223, D1224, D2, D3, D4 and D5.

(II) For enterprises that are not covered by RAD surveys, the structures are calculated on the basis of data on the number of employees from the SBR and the distribution of all variables was done according to this structure.

**Тable.** Example of the structure used for the distribution of the values obtained for an enterprise as a whole by territory levels and CA (2010) divisions

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Enterpise with parts | Source | Parts | NSTJ 1 | CA (2010) Division | Share (%) |
| Employees |  Wages and salaries  |  Full-time employees  |  Part-time employees  |  Bonuses |
| 1 | (I) RAD | 1 | RS1 | 47 | 0.8350246 | 0.8719394 | 0.8350246 | 0.8350246 | 0.8719394 |
| 1 | (I) RAD | 2 | RS2 | 01 | 0.0147869 | 0.0109559 | 0.0147869 | 0.0147869 | 0.0109559 |
| 1 | (I) RAD | 3 | RS2 | 46 | 0.0201508 | 0.0152762 | 0.0201508 | 0.0201508 | 0.0152762 |
| 1 | (I) RAD | 4 | RS2 | 47 | 0.1300377 | 0.1018285 | 0.1300377 | 0.1300377 | 0.1018285 |
| 2 | (I) RAD | 1 | RS1 | 29 | 0.8905592 | 0.8624048 | 0.8904275 | 1 | 0.8624048 |
| 2 | (I) RAD | 2 | RS2 | 29 | 0.1094408 | 0.1375952 | 0.1095725 | 0 | 0.1375952 |
| 3 | (II)SBR | 1 | RS1 | 22 | 0.5862069 | 0.5862069 | 0.5862069 | 0.5862069 | 0.5862069 |
| 3 | (II)SBR | 2 | RS1 | 23 | 0.4137931 | 0.4137931 | 0.4137931 | 0.4137931 | 0.4137931 |